

UCHWAŁA Nr 398
Senatu Uniwersytetu Warmińsko-Mazurskiego w Olsztynie
z dnia 25 stycznia 2019 roku

w sprawie ustalenia programu studiów podyplomowych prowadzonych w języku angielskim z zakresu „Creating e-learning content and conducting classes using distance learning methods and techniques”

Na podstawie art. 28 ust. 1 pkt 11 ustawy z dnia 20 lipca 2018 roku – Prawo o szkolnictwie wyższym i nauce (Dz. U. z 2018 roku, poz. 1668), w związku Uchwałą Nr 368 Senatu Uniwersytetu Warmińsko-Mazurskiego w Olsztynie z dnia 30 listopada 2018 roku w sprawie zasad opracowywania programów studiów wyższych, studiów podyplomowych i innych form kształcenia oraz programów kształcenia w szkołach doktorskich oraz Zarządzeniem Nr 7/2019 Rektora Uniwersytetu Warmińsko-Mazurskiego w Olsztynie z dnia 24 stycznia 2019 roku w sprawie utworzenia studiów podyplomowych prowadzonych w języku angielskim w zakresie „Creating e-learning content and conducting classes using distance learning methods and techniques”, Senat Uniwersytetu Warmińsko-Mazurskiego w Olsztynie uchwała, co następuje:

§ 1

1. Senat Uniwersytetu ustala program studiów podyplomowych prowadzonych w języku angielskim z zakresu „Creating e-learning content and conducting classes using distance learning methods and techniques”, stanowiący załączniki 1a -1c do Uchwały.
2. Program studiów, o którym mowa w ust. 1, obowiązuje od dnia wejścia w życie niniejszej uchwały.

§ 2

Uchwała wchodzi w życie z dniem jej podjęcia.

Przewodniczący Senatu
Rektor


prof. dr hab. Ryszard J. GÓRECKI

**LEARNING OUTCOMES OF POSTGRADUATE STUDIES:
Creating e-learning content and conducting classes
using distance learning methods and techniques**

Code of the description element of the characteristics of the second degree of learning outcomes for qualifications at levels 6-8 of Polish Qualifications Framework and/or code of the description element of learning outcomes of the second degree of Polish Qualifications Framework typical for professional qualifications - levels 1-8 <i>1</i>	Description of the characteristics of the second degree of learning outcomes for qualifications at levels 6-8 of Polish Qualifications Framework and/or description of the characteristics of learning outcomes the second degree of the Polish Qualifications Framework typical for professional qualifications - levels 1-8	Symbol of the learning effect for post-graduate studies	Description of learning outcomes of postgraduate studies
KNOWLEDGE: graduate knows and understands			
P7S_WG	in a deepened degree - selected facts, objects and phenomena as well as concerning their methods and theories explaining complex relationships between them, being advanced general knowledge in the field academic or artistic disciplines that form the basis theoretical, ordered and theoretically founded knowledge covering key issues and selected issues in the field of advanced knowledge detailed	SP_P7S_WG1	presents extended knowledge of e-learning and distance learning
		SP_P7S_WG2	in a deeper way presents the types of connections within the community in the Polish legal system and the connection of this system with the law of the European Union and the system of international law
P7S_WK	economic, legal, ethical and other conditions of different types of professional activity related to the field of study, including the principles of property protection industrial and copyright law	SP_P7S_WK1	has in-depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright
SKILLS: graduate is able to			
P7S_UW	formulate and solve complex and unusual problems and innovatively perform tasks in unpredictable conditions	SP_P7S_UW1	deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance learning

P7S_UO	manage the team's work	SP_P7S_UO1	in a deepened way express themselves clearly, coherently and precisely in speech and in writing on topics related to e-learning and distance learning using advanced theories and sources
P7S_UU	plan and implement their own lifelong learning and guide others in this area	SP_P7S_UU1	in a deeper way determine the directions of personal development and self-study in the field of e-learning and in the interdisciplinary dimension
P7S_UK	communicate on specialist topics with diverse groups of recipients	SP_P7S_UK1	deepen the assessment of the quality of projects aimed at improving the situation related to e-learning and distance learning
SOCIAL COMPETENCE: graduate is ready to			
P7S_KR	fulfilling social obligations, inspiring and organizing activities for the social environment	SP_P7S_KR1	aware of the importance of acting in a professional and ethical way
P7S_KK	critical assessment of your knowledge and received content	SP_P7S_KK1	the graduate is ready to critically evaluate the acquired specialist content
P7S_KO	responsible professional roles, taking into account evolving social needs	SP_P7S_KO1	activates various social groups to initiate projects for the development of distance learning

After completing postgraduate studies, the graduate obtains partial qualifications at level 7 of the Polish Qualification Framework.

Explanation:

Column no 1 & 2 – based on Regulation of the Minister of Science and Higher Education from 14 November 2018 (Journal of Laws of 2018, item 2218) and Regulation of the Minister of Education from 13 April 2016 on characteristics of the second degree of the Polish Qualifications Framework typical for professional qualification – levels 1–8 (Journal of Laws of 2016, item 537)

Column no 3 – symbol of learning outcomes of postgraduate studies

example: SP_P6S – postgraduate studies, level 6-Polish Qualifications Framework

W - knowledge/ G - depth./ K - context

U - skill/ W- knowledge usage; / K - communication./ O - organization./ U - learning

K - social competence / K - assessment; / O - responsibility; / R - professional role

1, 2, 3 and following – number of learning effect

Column no 4 – description of learning effect

THE CONTENT OF EDUCATION

Name of postgraduate studies: Creating e-learning content and conducting classes using distance learning methods and techniques

Duration (sem.): two semesters

THE CHARACTERISTICS OF THE CONTENT OF EDUCATION

1. Subject name: **E-learning and its specificity**

The objective of education and substantive content:

the objective of education is to familiarize participant with characteristics and features of distance learning.

The content of the subject includes:

- features of e-learning,
- specifics of remote form of conducting classes,
- definitions and modern trends in distance learning.

KNOWLEDGE: graduate knows and understands in a deeper way presents the types of connections within the community in the Polish legal system and the connection of this system with the law of the European Union and the system of international law; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance learning, in a deeper way determine the directions of personal development and self-study in the field of e-learning and in the interdisciplinary dimension **SOCIAL COMPETENCE:** graduate is ready to is aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WG2; SP_P7S_UW1; SP_P7S_UU1; SP_P7S_KR1

2. Subject name: **E-learning platforms**

The objective of education and substantive content:

the objective of education is to familiarize participant with basic e-learning platforms.

The content of the subject includes:

- LMS systems and their specificity,
- LMS ILIAS platform,
- moodle platform,
- commercial platforms.

KNOWLEDGE: graduate knows and understands depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; **SKILLS:** graduate is able to deeply interprets phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; deepen the assessment of the quality of projects aimed at improving the situation related to e-learning and distance learning; **SOCIAL COMPETENCE:** graduate is ready to the graduate is ready to critically evaluate the acquired specialist content.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_UK1; SP_P7S_KK1

3. Subject name: **Methodology of distance education**

The objective of education and substantive content:

the objective of education is to familiarize participant with methodology of distance education

The content of the subject includes:

- ADDIE model,
- rules of designing on-line courses,
- scenarios for e-learning courses.

KNOWLEDGE: graduate knows and understands real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; **SOCIAL COMPETENCE:** graduate is ready to activate various social groups to initiate projects for the development of distance learning.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_KO1.

4. Subject name: **E-learning team**

The objective of education and substantive content:

the objective of education is to familiarize participant with role and tasks of e-learning coordinator and rules of managing e-learning projects.

The content of the subject includes:

- e-learning team specifics and its tasks,
- coordinator - role and tasks,
- multimedia specialist - role and tasks,
- administrator - role and tasks,
- methodologist - role and tasks,
- managing e-learning project.

KNOWLEDGE: graduate knows and understands extended knowledge of e-learning and distance learning; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; in a deepened way express themselves clearly, coherently and precisely in speech and in writing on topics related to e-learning and distance learning using advanced theories and sources; **SOCIAL COMPETENCE:** graduate is ready to be aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WG1; SP_P7S_UW1; SP_P7S_UO1; SP_P7S_KR1

5. Subject name: **Creating multimedia**

The objective of education and substantive content:

the objective of education is to familiarize participant with rules and realization of designing multimedia.

The content of the subject includes:

- good practices,
- rules of designing multimedia,
- audio-video realisation,
- specialist programs and using them.

KNOWLEDGE: graduate knows and understands has in-depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; in a deepened way express themselves clearly, coherently and precisely in

speech and in writing on topics related to e-learning and distance learning using advanced theories and sources; SOCIAL COMPETENCE; graduate is ready to aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_UO1; SP_P7S_KR1

6. Subject name: On-line courses and tests

The objective of education and substantive content:

the objective of education is to familiarize participant with rules of creating on-line tests and courses.

The content of the subject includes:

- rules of creating tests,
- types of questions,
- special settings in the tests.

KNOWLEDGE: graduate knows and understands in-depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; SKILLS: deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance learning; deepen the assessment of the quality of projects aimed at improving the situation related to e-learning and distance learning; SOCIAL COMPETENC: graduate is ready to aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_UK1 SP_P7S_KR1

7. Subject name: Specialist programs for creating courses

The objective of education and substantive content:

the objective of education is to familiarize participant with programs for creating e-learning courses.

The content of the subject includes:

- commercial and free solutions,
- specialist programs and their specifics,
- good practices.

KNOWLEDGE: graduate knows and understands in a deeper way presents the types of connections within the community in the Polish legal system and the connection of this system with the law of the European Union and the system of international law; SKILLS: graduate is able to in a deepened way, sets the directions of personal development and self-education in the field of e-learning and in the interdisciplinary dimension, in a deeper way determine the directions of personal development and self-study in the field of e-learning and in the interdisciplinary dimension SOCIAL COMPETENCE: graduate is ready to the graduate is ready to critically evaluate the acquired specialist content.

Assigned learning outcomes: SP_P7S_WG2; SP_P7S_UK1; SP_P7S_UU1; SP_P7S_KK1

8. Subject name: Competences and tasks of e-teacher

The objective of education and substantive content:

the objective of education is to familiarize participant with competences and tasks of teacher in e-learning system.

The content of the subject includes:

- tasks of e-teacher,
- organizing classes,

– using new technologies in instructor’s work.

KNOWLEDGE: has in-depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; in a deepened way express themselves clearly, coherently and precisely in speech and in writing on topics related to e-learning and distance learning using advanced theories and sources; **SOCIAL COMPETENCE:** graduate is ready to activate various social groups to initiate projects for the development of distance learning.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_UO1; SP_P7S_KO1.

9. Subject name: **Evaluation of e-learning trainings**

The objective of education and substantive content:

the objective of education is to familiarize participant with development of e-learning trainings.

The content of the subject includes:

- models of evaluation of e-learning trainings,
- surveys and their application in evaluation,
- good practices.

KNOWLEDGE: has in-depth knowledge of real and potential threats in the area of development of distance education and e-learning with particular attention to the dangers in the field of copyright; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; in a deeper way determine the directions of personal development and self-study in the field of e-learning and in the interdisciplinary dimension; **SOCIAL COMPETENCE:** graduate is ready to be aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WG1; SP_P7S_UW1; SP_P7S_UU1; SP_P7S_KR1

10. Subject name: **Copyright and the General Data Protection Regulation**

The objective of education and substantive content:

the objective of education is to familiarize participant with copyright and the General Data Protection Regulation.

The content of the subject includes:

- copyright while creating content and conducting classes,
- general Data Protection Regulation,
- security Policy.

KNOWLEDGE: has in-depth knowledge of in a deepened way, sets the directions of personal development and self-education in the field of e-learning and in the interdisciplinary dimension; **SKILLS:** graduate is able to deeply interpret phenomena and threats (social, legal, economic) on a global, regional and global scale related to e-learning and distance education; **SOCIAL COMPETENCE:** graduate is ready to be aware of the importance of acting in a professional and ethical way.

Assigned learning outcomes: SP_P7S_WK1; SP_P7S_UW1; SP_P7S_KR1

POSTGRADUATE STUDY PLAN

Name of postgraduate studies: **Creating e-learning content and conducting classes using distance learning methods and techniques**
Duration (sem.): two semesters
ECTS needed for qualification: 30

No.	Subject name	Type of class and number of hours				Form of passing the subject / method of verification of learning outcomes	ECTS points
		Lectures (h)	Workshops (h)	Theory (h)	Practice (h)		
Semester I							
1	E-learning and its specificity	-	30	30	-	Test	6
2	E-learning platforms	-	30	30	-	Test	2
3	Methodology of distance education	-	30	30	-	Test	4
4	E-learning team	-	30	30	-	Test	2
5	Creating multimedia	-	30	30	-	Test	4
Semester II							
6	On-line courses and tests	-	30	30	-	Test	2
7	Specialist programs for creating courses	-	30	30	-	Test	3
8	Competences and tasks of e-teacher	-	30	30	-	Test	3
9	Evaluation of e-learning trainings	-	30	30	-	Test	3
10	Copyright and the General Data Protection Regulation	-	30	30	-	Test	1
Total hours:		-	300	300	-	Total ECTS	30

Length of postgraduate studies: year